

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – April 16, 2013**

The Regular Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Mayor McDonald led everyone in the flag salute.

Mayor McDonald asked everyone to remain standing for a moment of silent prayer for the tragedy that occurred at the Boston Marathon.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Higgins,
Conry

Also Present: Kristine Blanchard, Manager/Borough Clerk, Judy Kopen,
Municipal Attorney

Mayor McDonald stated that due to a recent event, he would like to go into Executive Session to discuss personnel matters.

A motion was made by Jewell, seconded by Higgins to go into Executive Session for personnel matters.

Ayes: 7, Nays: 0
Motion Carried

CORRESPONDENCE:

A motion was made by Higgins, seconded by Jewell to receive and file the correspondence from the Recreation Department.

Ayes: 7, Nays: 0
Motion Carried

AUDIENCE:

Hearing no comments from the audience a motion was made by Higgins, seconded by Conry, to close the audience portion of the meeting.

Ayes: 7, Nays: 0
Motion Carried

ORDINANCES:

Sale of Surplus Property – Discussion Only

Mayor McDonald stated that he had a discussion with Mr. Rice and he wants to utilize the parking lot as part of a re-development plan for that area. There will probably be a loss of some public parking, probably up to ten spaces but there would still be available parking for residents, businesses and patrons. Councilman Higgins stated that that he would like to wait and see what the conceptual plans are. Mayor McDonald suggested that Council invite Mr. Rice to a meeting to discuss his conceptual plan. Councilman Higgins also suggested Council look into the possibility of leasing the parking lot property to Mr. Rice. Councilman Torres suggested Council table any further discussion until a conceptual plan is provided. Manager Blanchard will compose a letter asking Mr. Rice for a conceptual plan for the parking lot property and also inviting Mr. Rice to attend the next Council meeting to discuss.

2013 MUNICIPAL BUDGET AMENDMENT:

RESOLUTION #97-2013
BOROUGH OF WASHINGTON'S AMENDMENT TO THE 2013 MUNICIPAL
BUDGET

WHEREAS, the Local Municipal Budget for the year 2013 was approved on the 5th day of March, 2013; and

WHEREAS, the public hearing on said Budget was held as advertised; and

WHEREAS, it is desired to amend said Budget; and

NOW, THEREFORE, the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the following amendments to the approved Budget of 2013 be made:

<u>Current Fund – Anticipated Revenues:</u>	<u>From</u>	<u>To</u>
Summary of Revenues		
1. Surplus Anticipated	\$ 704,500.00	\$ 662,466.00
5. Subtotal General Revenues	<u>\$2,142,981.00</u>	<u>\$2,100,947.00</u>
6. Amount to be Raised by Taxes for Support of Municipal Budget:		
a) Local Tax for Municipal Purposes Including		
Reserve for Uncollected Taxes	<u>\$5,311,794.00</u>	<u>\$5,311,794.00</u>
b) Addition to Local District School Tax		
c) Minimum Library Tax	\$ 157,778.00	\$ 157,778.00
Total Amount to be raised by Taxes for Support of Municipal Budget	<u>\$5,469,572.00</u>	<u>\$5,469,572.00</u>
7. Total General Revenues	\$7,612,553.00 =====	\$7,570,519.00 =====

<u>Current Fund – Appropriations</u>	<u>From</u>	<u>To</u>
8. General Appropriations		
(A) Operations – Excluded from “CAPS”		
Shared Services		
Police – Washington Township		
Other Expenses – Contractual	<u>\$2,254,186.00</u>	<u>\$2,212,152.00</u>
Total Operations (Item 8{A} Excluded from “CAPS”)	<u>\$2,420,717.00</u>	<u>\$2,378,683.00</u>
Total Operations Including Contingent – Excluding from “CAPS”	<u>\$2,631,816.00</u>	<u>\$2,589,782.00</u>
Detail		
Other Expenses	<u>\$2,631,816.00</u>	<u>\$2,589,782.00</u>
(H-2) Total General Appropriations for Municipal Purposes within “CAPS”	<u>\$3,876,364.00</u>	<u>\$3,834,330.00</u>
(L) Subtotal General Appropriations Excluded From “CAPS”	<u>\$6,671,534.00</u>	<u>\$6,629,500.00</u>
(M) Reserve for Uncollected Taxes	<u>\$ 941,019.00</u>	<u>\$ 941,019.00</u>
9. Total General Appropriations	\$7,612,553.00 =====	\$7,570,519.00 =====

BE IT FURTHER RESOLVED, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for his certification of the Local Municipal Budget so amended.

Resolution #97-2013 was moved on a motion made by Higgins, seconded by Jewell and approved.

Council Discussion:

Councilman Higgins asked if the increase in Warren County taxes will affect the Washington Borough Budget. Mayor McDonald replied that it does not affect our budget however, it may affect our tax rate. Manager Blanchard added that the increase won't affect the municipal part of the budget, just the overall rate.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Conry,
Higgins

Ayes: 7, Nays: 0

Motion Carried

2013 MUNICIPAL BUDGET ADOPTION:

RESOLUTION #98-2013

RESOLUTION ADOPTING 2013 MUNICIPAL BUDGET

BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey that the **2013 Municipal Budget** herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums thereof set forth as appropriations and authorized of the amount of \$7,570,519.00 for Municipal purposes and \$2,624,626.56 for Sewer.

Resolution #98-2013 was moved on a motion made by Torres, seconded by Higgins and approved.

Council Discussion:

Councilwoman Gleba asked for a copy of the final version of the 2013 Municipal Budget with all the corrected numbers.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Conry,
Higgins

Ayes: 7, Nays: 0
Motion Carried

REPORTS:

A motion was made by Higgins, seconded by Thompson to receive and file the following reports:

1. Manager's Report
2. Highway Department – March 2013
3. Health Department Report

Ayes: 7, Nays: 0
Motion Carried

COUNCIL COMMITTEE REPORTS:

Code Book Review Committee:

Councilman Torres stated that Council has had a chance to preview the changes which are now open for discussion. Mayor McDonald had a question on Chapter 1 General Provisions, Article II Fees. Mayor McDonald questioned if it was still only twenty dollars for a returned check fee. Manager Blanchard confirmed that twenty dollars for the returned check fee is correct. Mayor McDonald requested a change to Chapter 3 Continued Article II under Decorum. Please change chairman to mayor or designee. Also, Mayor McDonald would like to make a change to Chapter 5 in regards to the Civil Service Commission. Mayor McDonald proposes it states Civil Service Commission or any successors the same pursuant to NJ Statute. Mayor McDonald also stated that he feels the proposed change to Recreation should stay with the Borough as opposed to the Commission. Mayor McDonald stated that if the Borough owns the physical property then the Borough should be responsible for taking care of it and Recreation should be responsible for running programs and activities of that nature. Councilman Higgins added that since the Borough has a Green Acres Loan on the property which contains the park and pool, responsibility lies with the Borough and not Recreation.

Streets & Roads Committee:

Councilman Jewell stated that the Streets & Roads Committee met on April 10th and discussed the following street improvements. Belvidere Avenue from Carlton Avenue to the county line will receive an overlay. North Prospect from Carlton Avenue to Kinnamann Avenue will receive milling and overlay. North Lincoln Avenue from Route 57 to Carlton Avenue will also receive milling and overlay. Church Street from Belvidere Avenue to Lincoln Avenue will receive overlay. Alleger Street and Jackson

Avenue from Route 57 to the Jackson Avenue sidewalk will both receive overlay. The total cost of the paving project is \$203,836.80 and this is not including any amount that the Warren Hills Regional Middle School decides to contribute. Warren Hills has a lot of bus traffic that utilizes a portion of these roads. Manager Blanchard added that the Warren Hills Regional Middle School was meeting tonight to discuss. Councilman Higgins added on a positive note that this project is being done without incurring any more debt.

A motion was made by Higgins, seconded by Torres to move forward with a contract with the Morris County Co-op to get this project started.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Conry,
Higgins
Ayes: 7, Nays: 0
Motion Carried

Sewer Committee:

Councilman Higgins stated that the Sewer Committee met yesterday with the new Sewer Engineer, Chris Jepsen. Mr. Jepsen will ask the Department of Environmental Protection what is the holdup with the Borough's Wastewater Management Plan. The committee also discussed the ongoing problem with South Prospect Street. Mr. Jepsen reported that the pipes are pitched wrong. Councilman Higgins reported that Mr. Jepsen wants to camera the whole collection pipe in front of the homes on Gardeners Court and see where the laterals are. There may be some locations that don't need the pumps. Councilman Higgins added that it's worth it to spend the \$3,500 to analyze the collection pipes to determine how many pipes are needed.

A motion was made by Gleba, seconded by Conry to move forward with using the camera to view the collection site in front of Gardener's Court.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Conry,
Higgins
Ayes: 7, Nays: 0
Motion Carried

NEW BUSINESS:

Resolution #88-2013 – Redemption of Tax Certificate

RESOLUTION #88-2013
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to FWDSL & Associates LP, 5 Cold Hill Road S., Suite 11, Mendham, NJ 07945 in the amount of \$693.22 for taxes or other municipal liens assessed for the year 2011 in the name of Harrison, William & Staci M. as supposed owners, and in said assessment and sale were described as 71 North Lincoln Avenue, Block 15 Lot 13, which sale was evidenced by Certificate #12-00013; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-02-13 and before the right to redeem was cut off, as provided by law, Nationstar Mortgage, claiming to have an interest in said lands, did redeem said lands claimed by FWDSL & Associates by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,578.60, which is the amount necessary to redeem Tax Sale Certificate #12-00013.

NOW THEREFORE BE IT RESOLVED, on this 16th day of April, 2013 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to FWDSL & Associates LP, 5 Cold Hill Road S., Suite 11, Mendham, NJ 07945 in the amount of **\$1,978.60** (this amount consists of \$1,578.60 Certificate Amount redeemed + \$400.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 15 Lot 13 from the tax office records.

Resolution #89-2013 – Redemption of Tax Certificate

RESOLUTION #89-2013
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to John LaFlamme, 9 Lisa Court, Oxford, NJ 07863, in the amount of \$179.39 for taxes or other municipal liens assessed for the year 2011 in the name of Ryan, Russell, as supposed owner, and in said assessment and sale were described as 115 Harding Drive, Block 71 Lot 7, which sale was evidenced by Certificate #12-00041; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-02-13 and before the right to redeem was cut off, as provided by law, Nationstar Mortgage, claiming to have an interest in said lands, did redeem said lands claimed by John LaFlamme by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,065.44, which is the amount necessary to redeem Tax Sale Certificate #12-00041.

NOW THEREFORE BE IT RESOLVED, on this 16th day of April, 2013 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to John LaFlamme, 9 Lisa Court, Oxford, NJ 07863 in the amount of **\$1,065.44**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 71 Lot 7 from the tax office records.

Resolution #90-2013 – Redemption of Tax Certificate

RESOLUTION #90-2013
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to US Bank Cust, ATR-NJ & CAPONE, 50 South 16th Street, Suite 1950, Philadelphia, PA 19102-2513, in the amount of \$692.86 for taxes or other municipal liens assessed for the year 2011 in the name of Lombardo, Philip, as supposed owner, and in said assessment and sale were described as 33 Cornish Street, Block 98 Lot 6, which sale was evidenced by Certificate #12-00058; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-01-13 and before the right to redeem was cut off, as provided by law, PNC Mortgage, claiming to have an interest in said lands, did redeem said lands claimed by US Bank Cust ATR-NJ & CAPONE by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,479.96, which is the amount necessary to redeem Tax Sale Certificate #12-00058.

NOW THEREFORE BE IT RESOLVED, on this 16th day of April, 2013 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank Cust ATR-NJ & CAPONE, 50 South 16th Street, Suite 1950, Philadelphia, PA 19102-2513 in the amount of **\$1,479.96**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this

lien on Block 98 Lot 6 from the tax office records.

Resolution #91-2013 – Redemption of Tax Certificate

RESOLUTION #91-2013
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to Singh Real Estate, 555 Lincoln Drive West, Suite 100, Marlton, NJ 08053, in the amount of \$691.96 for taxes or other municipal liens assessed for the year 2011 in the name of Harrington, Todd J. & Tammy, as supposed owners, and in said assessment and sale were described as 72 Youmans Avenue, Block 82 Lot 4, which sale was evidenced by Certificate #12-00048; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-01-13 and before the right to redeem was cut off, as provided by law, Corelogic Tax Services, claiming to have an interest in said lands, did redeem said lands claimed by Singh Real Estate by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,475.47, which is the amount necessary to redeem Tax Sale Certificate #12-00048.

NOW THEREFORE BE IT RESOLVED, on this 16th day of April, 2013 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Singh Real Estate, 555 Lincoln Drive West, Suite 100, Marlton, NJ 08053 in the amount of **\$1,475.47**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 82 Lot 4 from the tax office records.

Resolution #92-2013 – Redemption of Tax Certificate

RESOLUTION #92-2013
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to US Bank Cust, ATR-NJ & CAPONE, 50 South 16th Street,

Suite 1950, Philadelphia, PA 19102-2513, in the amount of \$351.26 for taxes or other municipal liens assessed for the year 2011 in the name of Rosati, James W., as supposed owner, and in said assessment and sale were described as 23 McKinley Avenue, Block 49 Lot 5, which sale was evidenced by Certificate #12-00038; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-02-13 and before the right to redeem was cut off, as provided by law, Nationstar Mortgage, claiming to have an interest in said lands, did redeem said lands claimed by US Bank Cust ATR-NJ & CAPONE by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,080.63, which is the amount necessary to redeem Tax Sale Certificate #12-00038.

NOW THEREFORE BE IT RESOLVED, on this 16th day of April, 2013 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank Cust ATR-NJ & CAPONE, 50 South 16th Street, Suite 1950, Philadelphia, PA 19102-2513 in the amount of **\$1,080.63**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 49 Lot 5 from the tax office records.

Resolution #93-2013 – Redemption of Tax Certificate

RESOLUTION #93-2013
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to US Bank Cust Pro Capital I LLC, TLSG, 50 S 16TH Street, Suite 1950, Philadelphia, PA 19102 in the amount of \$181.48 for taxes or other municipal liens assessed for the year 2011 in the name of Said, Zahra & Nyamweya, Joshua, as supposed owners, and in said assessment and sale were described as 32 Presidential Drive, Block 71 Lot 8, which sale was evidenced by Certificate #12-00042; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-02-13 and before the right to redeem was cut off, as provided by law, Nationstar Mortgage, claiming to have an interest in said lands, did redeem said lands claimed by US Bank Cust Pro Capital I LLC, by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$910.94, which is the amount necessary to redeem Tax Sale Certificate #12-00042.

NOW THEREFORE BE IT RESOLVED, on this 16th day of April, 2013 by the

Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank Cust Pro Capital I LLC, TLSG, 50 S 16th Street, Suite 1950, Philadelphia, PA 19102 in the amount of **\$910.94**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 71 Lot 8 from the tax office records.

Resolution #94-2013 – Redemption of Tax Certificate

RESOLUTION #94-2013
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE

As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS, THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 25, 2012 to Singh Real Estate, 555 Lincoln Drive West, Suite 100, Marlton, NJ 08053, in the amount of \$692.54 for taxes or other municipal liens assessed for the year 2009 in the name of Dannatt, Leonard & Ana Sidonia as supposed owners, and in said assessment and sale were described as 15 W. Johnston Street, Block 21.02 Lot 1, which sale was evidenced by Certificate #12-00021; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 4-04-13 and before the right to redeem was cut off, as provided by law, Nationstar Mortgage, claiming to have an interest in said lands, did redeem said lands claimed by Singh Real Estate by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$2,276.44, which is the amount necessary to redeem Tax Sale Certificate #12-00021.

NOW THEREFORE BE IT RESOLVED, on this 16th day of April, 2013 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to Singh Real Estate, 555 Lincoln Drive West, Suite 100, Marlton, NJ 08053 in the amount of **\$2,276.44**.

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 21.02 Lot 1 from the tax office records.

Resolutions #88-2013, #89-2013, #90-2013, #91-2013, #92-2013, #93-2013, and #94-2013 were moved on a motion made by Higgins, seconded by Jewell and approved.

Roll Call: Gleba, Jewell, Torres, McDonald, Thompson, Conry,
Higgins

Ayes: 7, Nays: 0

Motion Carried

VOUCHERS:

Mayor McDonald entertained a motion to approve the vouchers and claims in the amount of \$794,824.08

Motion made by Gleba, seconded by Conry and approved.

Council Discussion:

Councilwoman Gleba asked if the \$79 charges for poster compliance on pages 1 and 14 of the bill list were duplicates. Manager Blanchard stated that one charge was for compliance posters at Borough Hall and the other charge is for the Pool House. These compliance posters are mandatory by the State of New Jersey and must be displayed at both locations. Councilwoman Gleba also asked about the salary settlement charge. Manager Blanchard replied that the salary settlement charge is for the Borough's outgoing tax collector. Mayor McDonald asked which car the replacement battery on page 5 was for. Manager Blanchard answered that it is for the white Impala, the battery died over the winter and needed to be replaced.

Roll Call: Gleba, Jewell, Torres, McDonald, Conry, Thompson,
Higgins

Ayes: 7, Nays: 0

Abstain: Thompson – Fire Dept. & EMS
Jewell – Fire Dept. & EMS
Higgins - Fire

MEETING RE-CAP:

Manager Blanchard will reach out to Mr. Rice and ask him to attend the next meeting and present a conceptual plan. Manager Blanchard will provide Council with copies of the final budget with all amended numbers. Manager Blanchard will ask Veolia if they have a camera that can be used to view the collection system on South Prospect. If Veolia does not have a camera, Manager Blanchard will get in touch with Chris Jepsen to move forward with the \$3,500 project. Manager Blanchard will also move forward with Tilcon and the Morris County Co-op regarding the Borough's road improvement project.

COUNCIL REMARKS:

Councilwoman Gleba stated that she is in agreement for Manager Blanchard to move forward with Mansfield regarding a Shared Services Tax Collector. Manager Blanchard

said that both municipalities agree making the Tax Collector position full time, it will attract more applicants.

A motion was made by Gleba, seconded by Jewell to search for a full time Shared Services Tax Collector with Mansfield Township.

Ayes: 7, Nays: 0
Motion Carried

Councilwoman Gleba also asked if there was a separate report from Washington Township Police regarding their Shared Services with Washington Borough that shows their revenues. Manager Blanchard said that information is not included in their reports at this time, but that is public information and should be provided to anyone who asks for it.

Councilman Torres commented about the recent acts of vandalism in town. Councilman Torres noted that the Washington Township Police have been making progress and hopefully the situation resolves itself soon.

Councilman Jewell asked if the HVAC system for the Fire Hall was in the budget and is that was something that would be started soon. Manager Blanchard answered that the Borough needs to go out for bid on the HVAC system. Manager Blanchard stated that she needs to start working on the specifications.

Councilman Higgins stated that he received a call from a Veteran's organization that the flags at the intersection of Routes 31 and 57 are at half mast. Councilman Higgins directed his question of who is responsible for the flags to Washington Borough BID Director, Sandi Cerami. Ms. Cerami stated that right now a volunteer performs the duties of raising and lowering the flag on their own time. Ms. Cerami stated that she would be happy to move that duty to an appropriate organization such as the Veterans. Councilman Higgins will contact the Veteran's organization and see if that is a responsibility they would like to take over. Councilman Higgins also stated that Washington Borough has to take care of the garbage contract soon. Manager Blanchard replied that she has all of the needed documents in order. Councilman Higgins suggested this topic be discussed at the next meeting. Councilman Higgins asked if there was a Shared Services Committee meeting scheduled. Manager Blanchard replied that there is not one scheduled at this time and it will be discussed in Executive Session.

Mayor McDonald read a notice from the Board of Chosen Freeholders. The grand opening of the Warren County Library Headquarters and Department of Human Services will have an open house on Saturday, April 20, 2013 at 10:00am. The library will be open from 10:00am until 3:00pm. There will be live music, activities for kids and light refreshments. Manager Blanchard added that is the same day as the Washington Borough Free Rabies Clinic located in the Fire Hall from 2:00pm to 4:00pm. Mayor McDonald

stated that the Borough has received three time clocks and one thousand time cards from the Delaware River Joint Toll Bridge Commission to be used by Recreation. Our thanks go out to the Toll Bridge Commission and particularly Ed Smith who got the ball rolling. The time clocks will be used at the pool and park to keep track of everybody's time.

EXECUTIVE SESSION:

Resolution #95-2013 Executive Session Authorization

A motion was made by Higgins, seconded by Torres, to go into Executive Session to discuss contract negotiations.

Ayes: 7, Nays: 0
Motion Carried

RESOLUTION # 95-2013
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

_____A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

_____A matter where the release of information would impair a right to receive funds from the federal government;

_____A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: _____ contract negotiations _____. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Hearing no further business, a motion made by Jewell, seconded by Torres to adjourn the meeting at 8:15p.m.

Mayor Scott McDonald

Kristine Blanchard, RMC Borough Clerk